

## Deerhurst Parish Neighbourhood Development Plan Steering Group

**Meeting on: Tuesday 30<sup>th</sup> January 2019**  
**At: Apperley Cricket Club 6.30 pm**

### Agenda

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|--|-----------|------|
| 1. Introductions – apologies for absence   | SB        | 6.30 |
| 2. Declaration of interests  | SB        |      |
| 3. Election of Officers, Chair, Vice Chair, Secretary, Treasurer and Committee members | SB        | 6.35 |
| (Chair to lead from this point)  |           |      |
| 4. Feedback from Tewkesbury Borough Council Meeting on 21 January 2019                 | SB        | 6.45 |
| 5. Feedback from Parish Council Meeting on 23 January 2019                             | Attendees | 6.50 |
| 6. Terms of reference – discuss draft document previously circulated                   | Chair     | 7.00 |
| 7. Reporting to Parish Council   |           | 7.15 |
| 8. Project Plan – where are we in the process  | LB        | 7.20 |
| 9. Website   | MC/SB/CB  | 7.30 |
| 10. Next steps   | Chair     | 7.45 |
| Marketing – logo, leaflet etc<br>Key actions and milestones                            |           |      |
| 11. Dates for next meetings - Steering Committee and sub-groups                        |           | 7.55 |