

Deerhurst Parish Neighbourhood Development Plan Steering Group

Meeting on: **Wednesday 10th April, 2019**

At: **Apperley Village Hall, 7pm**

Agenda

1. Welcome and Introduction (Laura)
2. Declaration of interests (Laura)
3. Minutes of last meeting and matters arising (Sue)
4. Steering committee membership / positions (Laura)
5. Project Planning overview / progress (Clive /Michael/ Chris)
6. Parish Council update
 - Report back from meeting and matters arising (Laura)
 - Parish Council elections
7. Meeting with Tewkesbury Borough Council Planning
 - Report back from meeting with Jane Wormald (Heather)
 - Evidence collection (Laura)
8. Communications
 - Email addresses (Laura)
 - Finance / grants update (from meeting) (Alison)
 - Awareness raising flyer update (Sue A)
 - Communications plan update (Sue B)
9. Marketing
 - Website (Clive/Ben Davies/Bob)
 - Social media (Laura)
10. AOB / Next steps to be agreed (Laura)
 - Secretary position and handover
 - Social media position
 - Secure £9000 grant
 - Website to go live
 - Facebook and Twitter accounts set up
 - Communication plan to be completed
 - Awareness raising flyer produced and sent out
 - Evidence collection
11. Date of next meeting