



Deerhurst Parish Neighbourhood Development Plan Steering Group

Meeting on: Wednesday 9 October 2019

At: 7pm, Apperley Village Hall

Minutes

Present:

Steering Group (SG):

S Baldwin; C Baldwin; L Bromberg; R Bromberg; H McLain; S Andrew; J Pollard; C Mundy; A Beddoes.

Parishioners:

P Lee; C Lee; J Burrows; J Rudzki; B Leeke; Ian Staines; R Croft; A Croft; J Scorer; P Fay; H Hughes; C Hughes; D Beddoes; N Roberts; S Watts; W Watts.

Apologies:

G Lowinger; E Lowinger; C Scrimgeour; A Scrimgeour; C Forbes; M Couzens

1. Welcome and Introduction:

Chair welcomed everyone to this month's meeting and introduced Annette Roberts from Tewkesbury Borough Council.

2. Declaration of interests:

None.

3. Minutes of last meeting; matters arising; correspondence:

Matters arising from last month's are taken up in this agenda.
No correspondence received since the last meeting.

4. Tewkesbury's '5 Year Housing Land Supply 2019/20 Calculation'

Annette Roberts, Head of Development (Tewkesbury Borough Council) presented to the group on the 5 year land supply and its implications for Deerhurst Neighbourhood Plan. A number of follow-up questions were answered fully by Annette.

The new **Planning in Principle (PiP)** was explained as an alternative first step in applying for planning permission. Any Parishioners with possible planning applications in mind were encouraged to contact Annette in the first instance for an informal discussion before deciding on a planning route. The presentation has been emailed to attendees and has been put on the NDP website.

Action:

- ***Presentation to be emailed to attendees and put on the NDP website***
- ***Any Parishioners interested in PiP are recommended to have an informal initial discussion with Annette***
- ***JP to send SA a link to the National Planning Policy Framework 2019 – for wider distribution.***

5. Finance & Grants – update

The **Housing Needs Assessment (HNA)** has been completed and will form part of the package of Evidence, for the NDP.

The **Design Code** document will be completed by 12 October. This too, will form part of the package of Evidence for the NDP. LB extended a huge thank you to all those who gave substantial amounts of time to ensuring that this document is an accurate a representation as possible of the Parish.

6. Report on appointment of consultants

- Now that the Design Code and HNA are completed, the next stage will be to complete the collection and analysis of evidence and to send a questionnaire to the Parish (based on the findings of the HNA and Design Code). Drafting the initial plan can then begin. It was decided at the last meeting that it would now be appropriate to engage a Planning Consultant (funded from the General Grant) to support this part of the process. To date, two planning companies have been approached. One, is currently unable to take on additional work, the other, has been interviewed by a committee sub-group. To ensure Best Value, two more companies are to be approached (taken from the list of Planners who gave quotes in order to secure the initial grant). Daily rates vary between £350 and £500. Once other interested parties have been interviewed, the sub-group were delegated the authority to make an appointment.

Actions:

- ***Parishioners were invited to forward the names of any planning firms (with NDP experience) that they could recommend to LB.***
- ***LB to contact the other two planning companies and arrange interviews with the sub-group as required.***

7. Communications – update

Final flyer delivery

The last few remaining homes are currently being delivered to.

Photography

RB has spent a substantial amount of time re-photographing the Parish View Points. The meeting noted how critical good photographic evidence is for the NDP, as it is incontrovertible. RB has also re-photographed many of the Aecom photographs in the draft Design Code document. We now have a substantial bank of photographs ready for the plan.

Actions:

- ***Parishioners were invited to pass on any good photographs of the 2007 floods to RB/LB.***

8. AOB:

None.

9. Next meeting:

- **7pm Wed. 13 November 2019 at Apperley Village Hall.**

Meeting closed at 8.30pm