



Deerhurst Parish Neighbourhood Development Plan Steering Group

Meeting on: Tuesday 10 March 2020

At: 7pm, Apperley Village Hall

Minutes

Present:

Steering Group (SG):

L Bromberg; R Bromberg; S Andrew; J Pollard; C Mundy; H McLain;
D Lowin (consultant, Ridge); G Baylis (consultant, Ridge).

Parishioners:

P Lee; C Lee; H Hughes; C Hughes; W Watts; S Watts; J Mitchell; J Natrass;
A Crowther; J Burrows.

1. Welcome and Introduction:

LB welcomed everyone to this month's meeting.
Grant Baylis from The Ridge, was introduced and welcomed to the meeting; Grant will be assisting David Lowin with the draft NDP.

2. Apologies:

J Rudzki; A Beddoes; S Baldwin; C Baldwin; J Scorer

3. Declaration of interests:

None.

4. Minutes of last meeting and matters arising:

NB: There was no Steering Group meeting in February.
The January minutes were signed-off as an accurate record.
All actions had been undertaken. Matters arising were taken up in this meeting's agenda.

5. Correspondence:

None.

6. Evidence collection:

- **Data Analysis:**

LB reported that the response rate to the questionnaire was excellent at 41%. This is much better than the response rate for this type of questionnaire nationally.

Stuart Watts has written a programme to fully analyse the results. We are now able to cross tabulate and combination of results which will be excellent for use in the report. Stuart has produced two initial analyses – for people aged under 16, and over 16. For the over 16's report. The basic analysis was then passed to Jim to produce a summary report. Stuart can analyse any further combinations which may be required for writing the final NDP.

- **Data Report:**

Jim has produced an excellent summary report of the data analysis. He reported that 70% of respondents used the 'boxes' in the questionnaire, to elaborate their views.

Some of the responses to the questions were outside the remit of the NDP and these would be feedback to the Parish Council.

Laura thanked Stuart and Jim for their work.

Actions:

Data analysis and Data summary report to be passed to David and Grant (LB)

- **Environmental:**

DL is still waiting for a response from the Environment Agency. He has requested a flood map effecting current data, as well as one which would allow for an element of climate change.

- **Historical:**

Dr. Andrew Crowther, Chair of the Friends of Deerhurst Church suggested that Michael Hare (a renowned historian specialising in Deerhurst Church) would be prepared to write a 3 / 4 page summary on the historical significance of the churches. This would support writing the historical policies in the NDP. This will ideally be completed by the end of April.

Actions:

- ***AC to ask MH if he would be prepared to write a 3 / 4 page summary on the historical significance of the churches in the area.***
- ***DL to follow up with Gloucestershire Archives to get a 3 / 4 page summary of the 300 pages on Deerhurst Parish – to show the overall historical significance in the Parish (beyond the churches).***

- **Stakeholders consultation:**

SA reported that letters of consultation have been emailed to 23 stakeholder groups/organisations requesting their contribution including The Friends of Deerhurst Church; Apperley & Deerhurst Churches; Apperley School; Deerhurst Village Hall; Deerhurst Parish Council. Other local groups contacted included: neighbouring Parish councils; Age UK Glos; walking and cycling groups; Glos., Rural Community Council; as well as utility providers. The deadline for responses is 15.03.20. SA will collate these and pass to David and Grant when received.

Actions:

- ***SA to email Dr Andrew Crowther's contact details to David & Grant.***

7. Writing the draft Neighbourhood Development Plan:

Grant Baylis was introduced to the group by David Lowin. Grant is also employed by The Ridge, and is to support David in drafting the Deerhurst Plan. A template plan was circulated to the group. LB reminded the group that the Ridge was selected as consultants based on the plan which they produced for Twyning which we found easy to read, with clear policies. The group would be more than happy for something similar reflecting the views of Deerhurst Parish. It is hoped that an early draft would be completed around the end of April. The steering group are to give feedback on sections of the plan as they are drafted.

Reviewing draft NDP policies:

Housing:

Members of the NDP Steering Group.

Those expressing an interest in reviewing this section: Steering Group members please email contact@ourparishplan.co.uk

Historical:

Those expressing an interest in reviewing this section: Steering group members and Michael Hare; Andrew Crowther; Paul McLain

If you are interested in joining this group please email contact@ourparishplan.co.uk

Environmental:

Those expressing an interest in reviewing this section: Laura Bromberg, Sue & Clive Baldwin; Ali Beddoes; Robert Bromberg; Jim Pollard – particularly mapping.

If you are interested in joining this group please email contact@ourparishplan.co.uk

Glos. Wildlife have produced a draft Environmental report for the Parish, which Dr Parry is keen to share. A meeting will be arranged – a suggested date is 15th March at 7pm

Actions:

SA to check out Village Hall room availability for 16 March meeting.

8. Finance:

Any unused 2019/20 grant is due to be returned at end of March.

Actions:

- ***LB to meet AB to go through 2019 2020 spending and cross check with Parish Council (who are the grant fund holders on behalf of the group)***
- ***AB to complete the return for 2019 2020***
- ***AB to submit a request for the remaining funding for 2020 2021 when available***

9. Communications:

As noted in section 6 – no further communication this month.

10. Project Plan:

This needs to be updated following this meeting.

Action:

CB to update project plan and circulate to CM / RB / LB / SA for review.

11. AOB:

Following this Steering Group meeting there will be no face to face NDP meetings until further notice; due to COVID-19.

11. Date of next meeting:

This will depend on Public Health advice and the re-opening of the Village Hall. Notification of future meetings will be via the NDP email Mailing List; should you wish to join this please email contact@ourparishplan.co.uk

The Deerhurst Parish NDP website also publishes the Steering Group meeting Agendas and Minutes at www.ourparishplan.co.uk

Meeting closed: **8.05pm?**

Minutes: SA/LB